

Adult ESL needs analysis

Standard questionnaire | Goals and current experience

This is not a test. You can skip any question. Talk, write, or use another language with help. Choose one version; you do not need to complete both.

Name or agreed code: _____ Date: _____

1. Where do you want to use English?

Choose up to three: work, study, travel, everyday services, friends or community, online activities, another situation. Give one real example.

2. What would you like to do more easily?

Complete: In the next four weeks, I would like to be able to _____. Describe something you could say, understand, read or write.

3. Which tasks matter most?

Pick three and number them 1-3: understand instructions; join a conversation; ask for help; write a message; read a notice; explain a problem; give an opinion; another task.

4. How do these tasks feel now?

For each chosen task, write: I can try alone / I can try with help / I have not tried or I am not sure. Add one example if you can.

5. What already helps you communicate?

Describe one situation that went well. What helped: preparation, familiar words, time to think, another person's support, or something else?

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Standard questionnaire | Practice and next steps

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6. When does communication become difficult?

Choose a situation, not just a skill label. For example: I follow one speaker, but I lose track when two people talk. You may leave this blank.

7. What practice is realistic?

Choose days and an approximate number of minutes you could usually manage. Paper, phone, computer or classroom-only practice are all possible. You may skip details.

8. What would make feedback useful?

Choose up to two: an example; a short explanation; a chance to try again; a private conversation; written notes. Add anything you want your teacher to know.

9. Which topics would you like to discuss?

Suggest two topics and optionally one you would prefer not to discuss. No explanation is needed.

10. How will we notice progress?

Choose one task from question 3 that you and your teacher can repeat or compare in four weeks. What would a more successful attempt look like?

Your English: a starting point

Simpler wording | Goals and current experience

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Where do you need English?

Choose: work / study / travel / everyday life / friends / online. Write one example.

What do you want to do in English?

In four weeks, I want to _____. Example: ask questions at work.

Choose your top three tasks.

Number three: understand instructions / talk to someone / ask for help / write a message / read a notice / explain a problem / give an opinion.

How do your three tasks feel now?

For each task, choose: alone / with help / not sure. Give an example if you can.

What can you do well?

Write about one good experience. What helped you?

Your English: a starting point

Simpler wording | Practice and next steps

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What is difficult?

Example: One person is OK. Two people speak too fast. Write your example, or skip.

When can you practise?

Days: ____ . Minutes: ____ . Paper / phone / computer / in class. You can skip this question.

What help would you like?

Choose: an example / an explanation / try again / talk privately / written notes.

Which topics interest you?

Two topics I like: ____ . A topic I want to skip: ____ (optional).

What can we try again later?

Choose one task to try again in four weeks. What do you want to do better?
